

TRAVEL
support

HR
solutions

FACILITY
management



We Lead by Example...

Our Vision

To be the Leader in every Business that we venture into and help in building the customer and stakeholder value.

Our Mission

- We aspire to redefine the way we serve our customers - superior service, innovation through collaboration and to provide our customers the best experience through excellence and quality service.
- We aspire to excel industry standards by providing excellence and quality through integrity, innovation and technology.





About Tirupati

Journey so far and way forward...

With great pride and immense satisfaction, we recall the small step that we took 10 years back when we took the initiative to provide a safe and comfortable travel service to the scores of your professionals working across Pune city and its developing suburbs by launching our cab services in 2004. Over the last decade, brand “Tirupati” was built with **trust, integrity** and **customer-service** as our DNA.

During this period, the right combination of credibility, enthusiasm, business acumen along with the experience that we gained helped us in establishing ourselves across the length and breadth of both Pune and PCMC, serving customers in the industrial and business clusters of Magarpatta, Hinjewadi, Rajangaon, Chakan, Pimpri etc. Over the years, we have built a strong infrastructure of over 700 vehicles, highly trained staff to manage the daily operations and a strong credibility among our customers to be considered as one of the highly dependable and trusted business partner in the employee transportation business. Needless to say, this journey would not have been possible without the support and trust of our customers and we will always cherish this relationship which we trust will be with us always.

As we continue in our journey, we are extremely pleased to venture into two new businesses under the **TIRUPATI** umbrella – **HR Management Services** and **Facility Management System** – with the intention to broaden our scope of support to both our existing and new customers. We seek your support and trust and look forward to a very long and fruitful association.

Please visit us at www.tirupatigroupcompanies.com to know more about us and our business.

Nikhil Kande Patil
Managing Director
Tirupati Group of Companies

Travel Services

We are in the business of providing transportation support since 2004 and ferry over 20,000 employees daily across the city of Pune and PCMC ensuring a safe and comfortable travel to their workplace. We have been associated with some of the biggest names in different industries including manufacturing, engineering, IT / ITES etc.

Our services include:

1. Employee Transportation
2. Car / Bus rentals
3. Goods Logistics
4. Air ticketing (domestic and international)

We take pride in our strong infrastructure that includes over 700 vehicles that subscribes to all the safety measures, communication and entertainment systems and the legal formalities as required under the Law.

Our infrastructure also includes a well-trained complement of drivers and support staff on our rolls and in-house garage for maintenance of our vehicles that ensures minimum break-



Our Safety Policy

At Tirupati, we understand and are committed to the safety and well-being of our daily travellers and concern for the environment while placing the health and safety of our workforce as one of our priorities.

Our Motto – ALWAYS PUTTING SAFETY BEFORE SELF!

HR Management Services

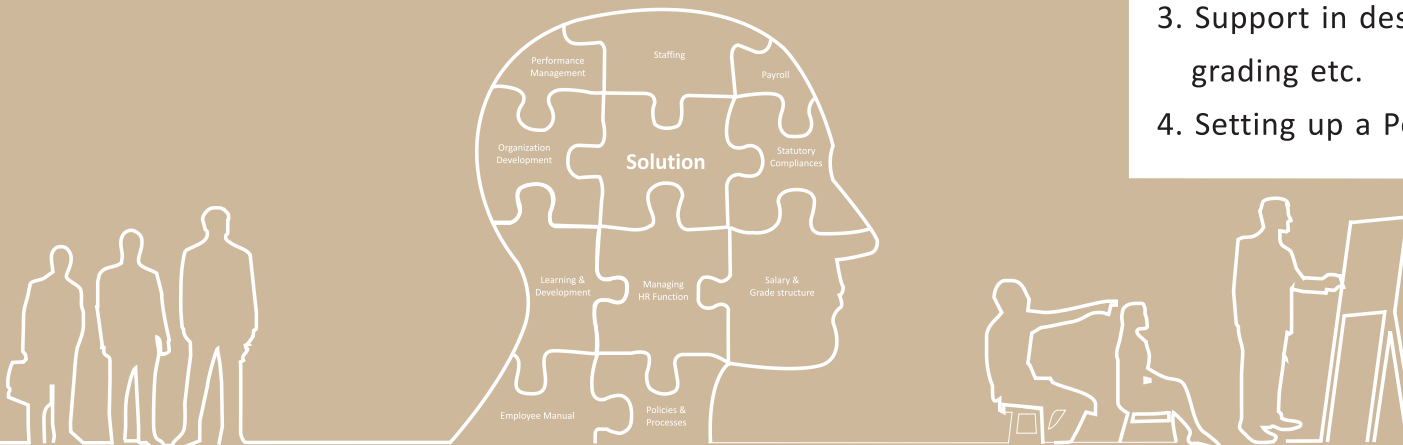
We appreciate the valuable time that your HR Executives need to devote to the various tasks that are both strategic and critical to your Organization and hence you constantly look for support in handling and providing you end to end support in some of the core activities.

We provide end to end support in the following activities:

- 1. Staffing solutions** – provide end to end support for all your staffing requirements that includes understanding of your requirements, source and screen to shortlist candidates, schedule interviews and hand-holding till the candidate is on board.
- 2. Payroll outsourcing** – undertake the complete payroll processing activity – maintain master employee data, manage all input and output data, provide all kind of reports as required for your accounting and for HR records.
- 3. Statutory Compliances** – undertake the responsibility for handling all your statutory compliances - monthly / quarterly / yearly – relating to your TDS, Professional Tax, ESIC, EPF, Gratuity, Labour Welfare Fund etc.
- 4. Learning & Development** – provide all kind of support for your Organization's Learning & Development initiatives – including evaluation of training needs, formulate training calendars, delivery of soft-skill based training programs, pre & post participant evaluations etc.

In addition, we will provide support on a turn-key basis in the following areas:

1. Setting up your HR Department
2. Setting up the HR Processes & Policies, Employee Manual
3. Support in designing the salary structure, grading etc.
4. Setting up a Performance Review System



Facility Management Services

In order to help you to avoid engaging the services of too many service providers for different kind of services, we propose a bouquet of services under one umbrella. The proposed services include the following:

Housekeeping – undertake to provide solution to all your housekeeping requirements as required to manage your premises – industrial, commercial and residential.

Gardening – design, develop and maintain gardens and landscapes at your premises – industrial, commercial and residential.

Pest Control – provide pest control services on an ongoing basis at your premises – industrial, commercial and residential.

Branding – undertake all kinds of branding support for your products and organization – both internal and external – including videography, Logos, Corporate brochures etc.

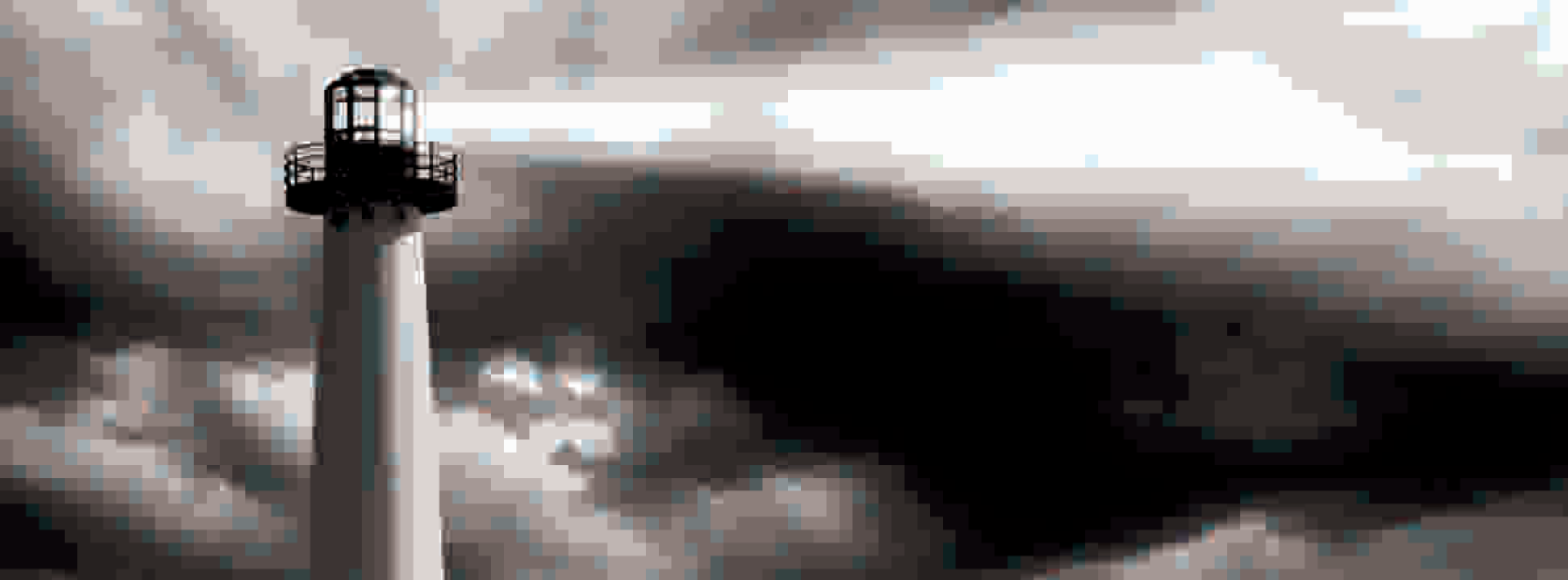
Corporate catering services – we provide delicious and sumptuous daily lunches to your employees.

Pantry Management – we will set up and manage your in-house pantries as per your requirement.

Corporate uniforms – undertake to provide all kind of uniforms – dress, shoes, caps, identity cards, access cards etc. - that you may require for your different kind of functions – office, factory, housekeeping etc.



Please email or contact our helpdesk and our Business Development Representative shall call on you with details.



Our Values

1. Integrity
2. Mutual Respect
3. Teamwork
4. Commitment
5. Communication

Our Core Competencies

1. Customer service orientation
2. Teamwork & Cooperation
3. Problem solving & Decision Making
4. Planning & Organizing
5. Conflict Management
6. Accountability & Responsibility
7. Communication

Our Service Oath

We, the employees of Tirupati, promise to serve our Customers with all **sincerity** and **integrity** and are committed to deliver **100% satisfaction** always through our Core Values that symbolizes the Tirupati credo.

Our Esteemed Clients...



Wipro BPO
(A Division of Wipro Ltd.)
Hinjewadi



John Deere India Pvt LTD.
(Cybercity) Magarpatta/
Sanaswadi



iGATE Global
Solutions Ltd.
Magarpatta



Amdocs Business
Services Pvt. Ltd.,
Magarpatta



Exl Service.com (i)
Pvt. Ltd.,
Magarpatta



Suzlon Energy
Ltd., Magarpatta



Eaton Technologies
Pvt. Ltd., Kharadi



Amtek Auto Ltd.
Ranjangaon/Sanaswadi/
Kuruli/Chakan



Crest Premedia Solutions
Pvt. Ltd., Magarpatta



Mindcrest (India)
Pvt. Ltd., Viman Nagar



Infosys Technologies
Limited (India)
Hinjawadi



Faurecia Interior
Systems (I)
Pvt. Ltd., Bhosari/
Hinjewadi



Avaya India
Pvt. Ltd.,
Magarpatta



Sudarshan Chemical
Industries Ltd.,
Pirangut



RELIANCE Industries Ltd.
Kirkumbh



ZS Associates India
Pvt. Ltd.



Mahindra UGINE
Khopoli



Jabil
Ranjangaon



eInfochips Ltd.
Magarpatta



Helical Auto
Technology India
Pvt. Ltd., Pirangut



Duroshox
Sanaswadi



Fischer Measurement
Technologies (India)
Pvt. Ltd., Hinjewadi



International Training
& Development
Pvt. Ltd., Hinjewadi



Saint – Gobain Sekurit
India Ltd., Chakan



Essar Steel
Sanaswadi



ZF India Pvt. Ltd.
Chakan

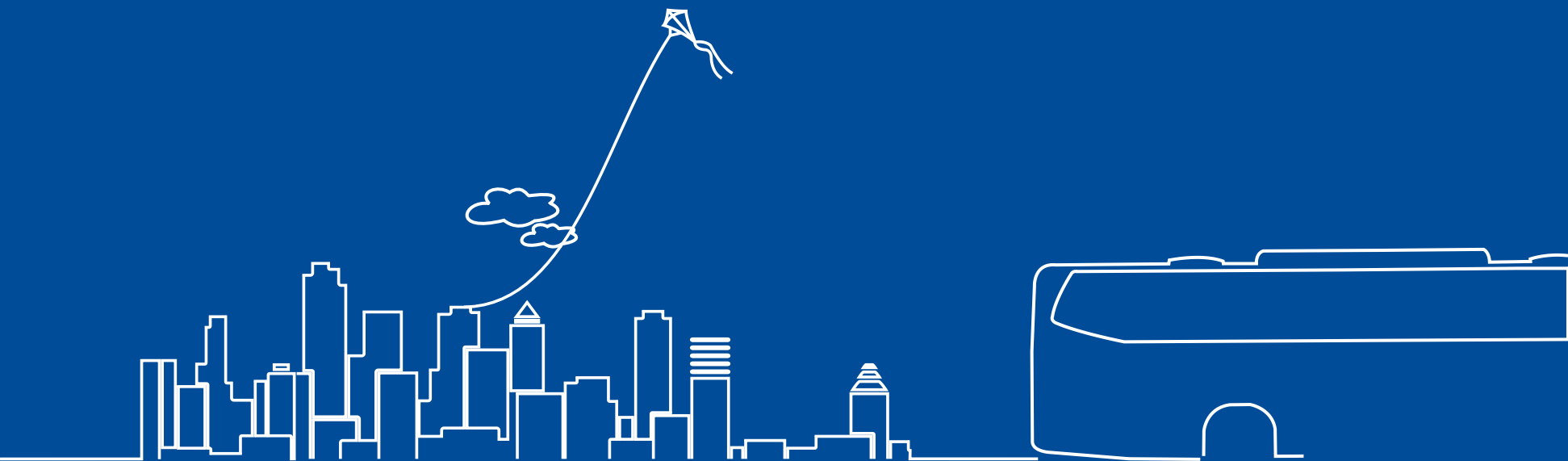


Lupin Limited
(Lupin Research Park),
Mulshi



Sintercom India Pvt. Ltd.
Talegaon

and many more...



Serving Customers since 2004....

Tirupati Group of Companies

- Tirupati Travels & Goods Service Pvt. Ltd.
- Tirupati HR Management Services LLP
- Tirupati Facility Management System LLP



Registered Office

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